

20180524 Board Meeting

Thursday, May 24, 2018 6:11 PM

LA Robotics Board Meeting Minutes: May 24, 2018

Attendees:

- Terry Wells
- LeRoy Nelson
- Eileen Kahn
- Amanda
- Greg Vallone
- Alicia Skilton
- Joe Petito
- Chris Hussman
- Dave Brinza
- Tony Ayad

A quorum was present

Convened 6:35

Agenda:

- 1) Review and approve Minutes of September 6, 2017
 - a. Minutes approved by consensus
- 2) Review and approve the Financial Reports for FY2016 through 5/11/2018
 - a. Fiscal report is available as a Google Sheet
 - b. David Brinza had not reviewed as of this meeting
 - c. Greg volunteered to audit with focus on NTG
 - d. Approval of reports deferred until reports are final at end of FY2017 (6/30).
 - e. Paper receipts exist for every transaction and are checked against the bank transaction log.
- 3) Review and approve liability insurance renewal
 - a. D&O only would cost almost as much as general liability. LeRoy recommends renewing current coverage as is. Cost increase will be nominal.
 - b. Need to circulate and sign a letter that the officers agree that LeRoy and NTG are legit. Will happen after officers determined by election.
 - c. Renewal of existing policy approved by consensus
- 4) New agenda items
 - a. Nelson Team Grants are paying for 99 teams. Outlook for year is 120.
 - i. Roughly \$1K to start a new team at a school
 - ii. Request to create a new committee and budget category so this isn't lumped under Other
 - iii. Committee approved by consensus
 - b. NTG fees and Overwatch fees have covered insurance for the next 2 years. Proposal to reduce percentage taken from NTG from 5% to 1%. (Fees for other entities are unaffected). Proposal approved by consensus.
- 5) Elect directors
 - a. Proposal to add Greg Vallone as a director for 2yr term. Approved by consensus.
 - b. Proposal to add Steve Stark as advisory board member until he separates from FIRST with invitation to promote to full board member at that time, replacing Tony (1yr term). Approved by consensus.
 - c. Proposal to add Yesenia Karamanos as a director for a 2yr term. Approved by consensus.

- d. Renewals for the following for 2yr term:
 - i. Terry - approved by consensus
 - ii. Joe - approved by consensus
 - iii. LeRoy - approved by consensus
 - iv. Eileen - approved by consensus
- 6) Elect officers: President, Vice President, Secretary, Treasurer
 - a. Brinza is willing to move to VP instead of Pres. Joe agreed to swap positions and take Pres.
 - b. LeRoy will continue as treasurer
 - c. Terry will continue as secretary
 - d. Slate approved by consensus

- 7) Review committees and select committee chairs
 - a. Eileen volunteers to lead "Special Projects". This will cover the various invitations we receive throughout the year. Approved by consensus.
 - b. Necessary committees are: Audit, SCRRF, NTG
 - c. All committees

Committee	Chair	Members
SCRRF	Chris	Terry, Joe, Dave, Eileen, LeRoy
Audit	Greg	Yesenia, Dave, Tarek
NTG	LeRoy	Greg, Yesenia, Tarek
Special Projects	Eileen	Amanda, Greg, Yesenia

- d. Discussion around repurposing SCRRF scholarship money as team support grants
 - i. History: scholarships were created as an opportunity to return excesses from event operations to the community.
 - ii. Eileen will develop a proposal for how to allocate money (this year \$3K. Likely variable YoY). Initial proposal is \$1K per team for 3 teams based on need. Eileen will take care of the details and execute the process. Report due to the board at the Nov meeting. Approved by consensus.
 - iii. Joe will contact FIRST to remove us from the list.
- e. Website: Alicia will continue as co-webmaster with LeRoy
- f. Social Media: Folded in with Special Projects. Eileen will work with Amanda.
- g. Programs: not a committee. FLL, FTC, VEX will have an individual contact.

- 8) Assign committee members
 - See above

- 9) Committee reports
 - a. Audit
 - i. No report at this time. Deferred until end of FY17.
 - b. SCRRF
 - i. No classic or workshops
 - ii. Kitbot build day happened at Valencia HS. 6-8 teams attended.
 - iii. Request: All SCRRF events shall produce a report that can be posted for historical reference.
 - iv. Scrimmage: 2 days at Valencia HS. Total of 23 teams registered, 18 attended. Was a successful event. Lots of inquiries about Fall Classic
 - v. Issued 3 scholarships this year.
 - vi. VHS has been reserved for Fall Classic 2018 and Scrimmage 2019.
 - vii. Fall Classic dates are: 9/29-30
 - viii. CoolerMaster event hosted 12 teams. LibbyKamen is dragging their feet in paying \$6K. Chaminade has agreed to accept \$4K and wait for the rest. LARobotics has taken 5% of the \$34K prize money processed for the event.
 - c. NTG
 - i. New committee formed

- d. Special Projects
 - i. New committee formed
- 10) Activities during the last year
 - a. Aerospace games last summer. Will be going again this year. LAR formed a team of students to compete against interns from South Bay aerospace companies. Generated a lot of interest for local teams.
 - b. Citrus Fair organized by Rick Sisk
 - c. Maker Fair at Hawthorne High
- 11) Plans for the next year
 - a. NTG
 - i. Expecting to start 120 new teams and 5-6 new leagues. This will run through March 2019.
- 12) Schedule next meetings (during Fall Classic?)
 - a. Need to approve financial reports before tax returns. These returns include director names and info. (Audit to occur after FY17 end, completed by August)
 - b. Must occur before Nov 15.
 - c. Likely at Fall Classic on Saturday at lunch (9/29). Entirely in person if we have a quorum; otherwise extras added by phone.
- 13) Freebies
 - a. ?? What is likely cost of the field for the Fall Classic?
 - i. Dave Berggren will be sending info. Cost is mostly transportation.
 - ii. Chris and Joe will work this week to develop cost worksheet.
 - b. Is FC 1 2-day event or 2 1-day events? Remains to be seen.

Meeting adjourned 8:33

Minutes respectfully submitted by Terry Wells